

Memorandum

To : All Commissioners

Date :

From : Commission on Peace Officer Standards and Training

Subject: COMMISSION MEETING
December 3, 1964

PROPOSED AGENDA

1. Call to order 9:15 a.m.
2. Approval of Minutes - September 3, 1964
Little River
3. Approval of Expense Claims
4. Certification of Schools
 - a. Pre-Service Course
 - b. Supervisory Courses
5. Financial Report
6. Revenue
7. Expenditures
8. Encumbrances
9. Basic Certificate Program Report
10. POST Rings
11. Intermediate and Advanced Certificates
12. Commission Discussion of the Advisory Committee Recommendations
13. Status Report
14. Field Representative's Report
15. Miscellaneous Reports
 - a. Reader's Digest Article
 - b. Governor's Council

COMMISSION MEETING - December 3, 1964

15. Miscellaneous Reports (cont'd)
 - c. Insurance Rates
 - d. Support of College Programs
 - e. IACP Conference
 - f. College Fees
 - g. Office Space
 - h. Visit with J. Edgar Hoover
 - i. Personnel Officers Association
16. Election of Officers
17. Date and Location of Next Meeting
18. Adjournment

GENE S. MUEHLEISEN
Executive Officer

State of California
Department of Justice

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COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

MINUTES
December 3, 1964
San Diego

The meeting was called to order at 9:15 a.m. by Chairman Kelsay. A quorum was present:

DAN KELSAY, Chairman
HOWARD W. CAMPEN, Vice Chairman
ROBERT T. ANDERSEN
LOHN R. FICKLIN
JAMES V. HICKS
ROBERT S. SEARES
JOHN P. KENNEY, Representing Attorney General

Also Present: E. C. WILLIAMS, Special Agent in Charge, F.B.I. San Diego
WILLIAM FIELDS, FBI, San Diego, Representing Training Committee, Peace Officers' Association
DAVID F. BOSSON, Representing Balfour Jewelry Company
LT. ERNEST SABLE, Representing the Sheriff of San Diego County
GENE S. MUEHLEISEN, Executive Officer
GEORGE H. PUDDY, Assistant Executive Officer
KENNETH W. SHERRILL, Field Representative
MRS. BEVERLY CHAPMAN, Stenographer

Absent: A. B. COTTAR
WILLIAM J. MC CANN
MARTIN C. MC DONNELL

APPROVAL OF MINUTES

Motion by Commissioner Ficklin, seconded by Commissioner Hicks, unanimously carried that the minutes of the September 3, 1964 meeting be approved as mailed to all Commissioners.

APPROVAL OF EXPENSE CLAIMS

Motion by Commissioner Hicks, seconded by Commissioner Ficklin, carried unanimously that the following expense claims of the Executive Officer be approved:

August 12 - 21

Ontario, Los Angeles, San Jose
Visalia

\$ 93.35

September 2 - 17	Little River, Fullerton, Orange Lynwood	105.60
October 1 - 30	Los Angeles, Norwalk, Washington D. C., (Expenses paid by IACP), Los Angeles, Louisville	229.65 <u>\$428.60</u>

CERTIFICATION OF SCHOOLS

Pre-Service Course - The pre-service police science program presented by Chabot College was reviewed by the Executive Officer. Motion by Dr. Kenney, seconded by Commissioner Hicks, passed unanimously that the program presented by Chabot College be certified.

Supervisory Courses - The Executive Officer reviewed the supervisory courses presented at the colleges and academies listed below and recommended certification. Motion by Commissioner Campen, seconded by Dr. Kenney, passed unanimously that said courses be certified:

1. Cerritos College, Norwalk (September 1, 1964)
2. Diablo Valley College, Concord
3. Allan Hancock College (September 1, 1964)
4. Imperial Valley College
5. Mount San Antonio College, Pomona
6. Riverside City College Police Supervision Course
7. Sacramento Police Academy (November 1, 1964)
8. San Diego City College (September 1, 1964)

FINANCIAL REPORT

The following financial report was presented by the Assistant Executive Officer:

PEACE OFFICERS' TRAINING FUND October 1964 Tentative Report

REVENUE

Training Fund Balance - December 31, 1963	\$112,991.05	
Revenue - Accumulated	628,663.54	
Revenue - October 1964	<u>70,112.76</u>	\$811,767.35

EXPENDITURES

Administrative Expense - Accumulated	\$ 54,827.83	
Administrative Expense - October 1964	<u>5,904.27</u>	\$ 60,732.10

ENCUMBRANCES

Applications for Reimbursement - Accumulated	\$623,064.93	
Applications for Reimbursement - October	88,744.24	\$711,809.18
TOTAL EXPENDITURES		\$772,541.28
NET BALANCE - October 31, 1964		\$ 39,226.07

FINANCIAL REPORT ANALYSIS 1964 Period of Allocation

	<u>REVENUE</u>	<u>REIMBURSEMENTS ENCUMBERED</u>	<u>ADMINISTRATIVE EXPENSE</u>
January 1964	\$ 56,547.60	\$124,283.70	\$ 6,117.69
February	66,249.52	105,183.95	5,074.80
March	68,508.42	30,218.26	5,332.35
April	69,075.09	71,074.45	5,539.25
May	71,888.52	7,623.38	5,982.13
June	66,744.83	39,362.42	8,679.59
July	73,544.02	39,509.91	6,324.94
August	56,010.00	99,404.81	5,333.00
September	100,095.94	106,404.05	6,444.08
October	70,112.76	88,744.25	5,904.27
	<u>\$698,776.70</u>	<u>\$711,809.18</u>	<u>\$60,732.10</u>

REVENUE COMPARISON

January thru October 1963	January thru October 1964
\$325,193.51	\$698,776.70

ENCUMBRANCE COMPARISON (Jurisdiction Reimbursement)

\$440,892.23	\$711,809.18
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It was emphasized that for the first time the Commission is operating consistently in the black due to the increased revenue. Commissioner Campen asked if the State Controller had audited local records to find out what degree of efficiency was found in collecting the 10% revenue. The Executive Officer explained that the Controller reported he lacked sufficient personnel to adequately audit the records. Spot checks have been made of Justice and Municipal Court records only.

MOTION by Commissioner Campen that the Attorney General's Office be requested to check into this aspect on behalf of the Commission and to appropriately advise the State Controller as to his responsibility in this regard. The motion was seconded by Commissioner Ficklin and passed unanimously.

Commissioner Kelsay questioned the \$8,679.59 Administrative Expense in the month of June. It was explained that pro-rata charges were included at that time.

It was reported that the annual hiring rate of California peace officers was 8.3% of the total sworn personnel in California. Dr. Kenney asked what part of the 8.3% was turnover versus increase in number of positions. The answer was a little over 3%. Commissioner Ficklin asked how it compared with the increased population of the State. It was pointed out that the hiring rate of police departments is always behind the population increase in the State. The ratio of policemen to population was discussed. Commissioner Ficklin stated there were two factors to take into account: 1. There are generally more officers per 1,000 population in the larger cities than in the small cities. 2. The extent to which contract cities are buying county police protection. The contract cities are becoming more numerous and this is going to have an influence on the figure.

Chairman Kelsay accepted the financial report.

BASIC CERTIFICATE PROGRAM REPORT

Progress Report - The following report was presented by the Assistant Executive Officer:

BASIC CERTIFICATE PROGRAM

APPLICATIONS RECEIVED	900
APPLICATIONS APPROVED	400
APPLICATIONS PENDING	50
APPLICATIONS RETURNED	450

REASONS:

1. DOCUMENTS VERIFYING TRAINING NOT INCLUDED OR INADEQUATE	80%
2. REQUIRED ONE YEAR OF SERVICE NOT COMPLETED	10%
3. FORM NOT PROPERLY SIGNED BY APPLICANT OR DEPARTMENT HEAD	10%

JURISDICTIONS WHICH HAVE QUALIFIED
ALL ELIGIBLE OFFICERS

<u>Jurisdiction</u>	<u>Total Sworn Officers</u>	<u>No. Awarded Basic Certificate</u>	<u>No. on Probation</u>
1. DOWNEY	84	75	9

The Executive Officer stressed the fact that the Certificates were being very well received by both large and small departments. He stated four chiefs of police had complimented the Commission and stated the program had caused them to evaluate the training of all officers on their departments for the first time. This is believed to be occurring in numerous departments throughout the State as a result of the program.

Problems - The Assistant Executive Officer stated in some cases it was difficult to decide if a peace officer was qualified to receive a certificate. He cited the following actual examples of officers who did not qualify:

1. A man with 9 years of service and 140 hours of formalized training.
2. A man with an A. A. Degree in pre-law, now a part-time student at the University of San Francisco Law School, and 5 years police experience in Daly City, but no formal police training.
3. A man with 150 hours of periodic FBI training and 240 hours in a course at the correspondence Institute of Applied Science, Chicago, a total of 396 hours of training.
4. A Captain in the Traffic Branch of Aerojet who had a 486 hour course in basic training at Miami Police Department. Application signed by Chief of Police of Miami. Five and one-half years of experience in California in his present capacity, but no California peace officer experience.

The consensus of the Commission was that the staff should exercise rigid judgment in evaluating applications and if doubts exist, no award should be made. It was further decided that an applicant must conform with the requirement of one year of satisfactory police service in a California police or sheriffs department in addition to the other requirements. The Commission was queried on a plan to give examinations in lieu of classroom training in cases of veteran officers who are adequately performing their duties, have kept abreast of current techniques, laws and procedures, but cannot provide documentary evidence of 200 hours of formalized classroom training. Dr. Kenney stated he supported the concept of giving an examination to determine whether a person was qualified in a particular subject. A majority of the Commissioners expressed agreement. There were no dissenting opinions.

All Commissioners agreed on the requirements and a rigid policy of award. With regard to Intermediate and Advanced Certificates the Executive Officer asked if it was acceptable to count the years of duty a man had on a reputable out of state police department with which we are acquainted, such as Kansas City or Cincinnati. He recommended that it should be, but with caution. No objections were voiced.

Puddy stressed that each case is handled individually and course comparisons are made in detail.

POST RINGS

David Bosson, a Sales Representative for the L. G. Balfour Jewelry Company, presented the idea of making available for purchase to trainees who graduate from a POST-certified school a class ring which bears the official seal of the Commission and the initials of POST. Mr. Bosson stated he had visited with Mr. Stan Everett who, after sampling a recent class, was in favor of a ring of some kind. And, rather than having a different ring for each academy, which would be impractical, the idea of using the POST insignia arose. He stated the ring would cost in the area of \$30 and the response he had received from Mr. Everett's class indicated the students were enthusiastic about the idea. Mr. Bosson displayed two color drawings of the proposed ring and displayed samples. He asked the Commissioners to consider the proposal. His company is presently making rings for the California Highway Patrol Academy and the Los Angeles Sheriff's Academy. He stated supplementary jewelry, such as a key or pin could also be made available, but the men in Mr. Everett's class had seemed most interested in a ring.

The Commission discussed the proposal at length. Commissioner Seares and Campen indicated they were against the idea. Commissioner Ficklin stated he felt it might be an incentive to attend an academy, but perhaps a man was not in a position to pay \$30 for a ring but felt he must because everyone else was buying the ring. Commissioner Seares stated that if a ring were awarded it should be on the same basis as a Certificate, at the end of a year's time; and at the end of a year, most of the enthusiasm for the ring would be gone and very few would be sold.

MOTION by Commissioner that we not permit use of the POST name or insignia on the rings, seconded by Commissioner Ficklin and passed unanimously.

INTERMEDIATE AND ADVANCED CERTIFICATES

The Executive Officer reminded the Commissioners that at the September 3 meeting they had approved most of the wording relating to Intermediate and Advanced Certificates and had asked for a staff recommendation on which areas of education should be recognized. It had been suggested that a sub-committee work with the staff.

The Executive Officer informed the Commissioners that a committee consisting of Sheriff Ben Clark, Chairman, Dr. Robert Guthrie, Alex Pantaleoni, William Fields, Dr. Robert Wilcox and Chief Robert Seares had been appointed to study the problem and make recommendations to the Commission. The group met as a sub-committee of the Peace Officers Training and Education Committee in San Diego on December 2. The Committee's recommendations are set forth as follows:

ADVISORY COMMITTEE'S
PROPOSED SPECIFICATION

Subject: BASIC, INTERMEDIATE AND ADVANCED CERTIFICATES

All applicants for the award of the Basic, Intermediate or Advanced Certificates shall complete the prescribed Commission form, "Application for Award of Certificate".

I. THE BASIC CERTIFICATE

The Commission may award the Basic Certificate to any person who has completed the probationary period prescribed by an employing jurisdiction, but in no case of less than one year of service and who meets the minimum standards for recruitment as set forth in Section 1002 (a), (3), (4) and (6) of the Rules and Regulations, and has completed the prescribed basic course or a minimum of 200 hours of equivalent law enforcement training.

II. THE INTERMEDIATE CERTIFICATE

The Commission may award the Intermediate Certificate to any person who possesses or is eligible to possess a Basic Certificate, and who has successfully completed the following college semester units combined with the following law enforcement experience:

Education	30 Units	60 Units	90 Units	Baccalaureate
	&	&	&	&
Law Enforcement Experience . .	8 Years	6 Years	4 Years	2 Years

No less than 15 units of any college credit must be in the area of police science.

III. THE ADVANCED CERTIFICATE

The Commission may award the Advanced Certificate to any person who possesses or is eligible to possess a Basic Certificate and who has successfully completed the following college semester units combined with the following law enforcement experience:

Education	60 Units	90 Units	Baccalaureate	Masters or Higher
	&	&	&	&
Law Enforcement				
Experience	12 Years	9 Years	6 Years	4 Years

No less than 15 units of any college credit must be in the area of police science.

Until January 1, 1968 the Commission may award the Advanced Certificate to any person who possesses or is eligible to possess an Intermediate Certificate and who has completed 30 college semester units combined with 15 years of law enforcement experience; the last 5 of which shall be at the supervisory level as defined in Section 1001 (1) of the rules and regulations.

IV. COLLEGE CREDIT

The Commission shall recognize for credit toward Intermediate and Advanced Certificates only those units awarded in a course or major acceptable to the Commission from:

1. A junior college, college or university accredited as such by the Department of Education of the state in which the junior college, college or university is located, or
2. A junior college, college or university accredited as such by the recognized national accrediting body, or
3. A junior college, college or university accredited as such by the state university in the state in which the junior college, college or university is located, or
4. A junior college, college or university recognized by the Commission.

V. COLLEGE EQUIVALENCY

For the purpose of this section, police training approved by the Commission may be accepted in lieu of college semester units at a ratio of no less than twenty hours of training for each semester unit.

- VI. The required law enforcement experience shall have been acquired as a city police officer or a peace officer member of a county sheriff's office, and the validity of said experience shall be determined by the Commission.

COMMISSION DISCUSSION OF THE ADVISORY COMMITTEE RECOMMENDATIONS

Intermediate Certificate - Commissioner Campen asked who would define "area of police science". The Executive Officer stated the Commission would define

this and it would not be difficult since the standardized junior college police science curriculum had been adopted.

Several Commissioners expressed concern about college courses offered several years ago. Dr. Kenney felt this would be no problem since the original records of police science courses are still available. He stated the first course was in 1929 and very few others existed until 1945. Even the out of state courses were patterned after California's college program and there would be no problem recognizing the courses.

It was generally felt that the words "As defined in college catalogs" or some clarification or point of reference should be inserted in the proposal. The following wording was suggested by the Executive Officer:

"No less than 15 college units shall be in police science as defined in the subjects of a major in police science as designated in California junior college, college or university catalogs."

MOTION by Commissioner Hicks, seconded by Commissioner Campen that we approve the 15 unit clause and suggested wording and authorize the Executive Officer to revise the language for mailing to Commissioners prior to the next meeting and for presentation and final action at the next meeting. It was stated that the same provision would apply to Advanced Certificates. Motion carried unanimously.

Commissioner Ficklin suggested a revision in the format of the section on the Basic Certificate and suggested it be changed at the time of the next hearings.

MOTION by Commissioner Andersen seconded by Commissioner Hicks, passed unanimously to accept the following combinations of Education and Experience for the Intermediate Certificate:

Education	30 Units	60 Units	90 Units	Baccalaureate
	&	&	&	&
Law Enforcement Experience . .	8 Years	6 Years	4 Years	2 Years

Advanced Certificate - MOTION by Commissioner Ficklin, seconded by Commissioner Seares, passed unanimously to change the wording to, "...possesses or is eligible to possess an Intermediate Certificate...", revising the paragraph as follows:

"The Commission may award the Advanced Certificate to any person who possesses or is eligible to possess an Intermediate Certificate and who has successfully completed the following college semester units combined with the following law enforcement experience:"

MOTION by Dr. Kenney, seconded by Commissioner Campen, passed unanimously that the language in the remainder of the proposed specification, "THE ADVANCED CERTIFICATE" be adopted as recommended by the Advisory Committee. (See Page 7, Paragraph III)

College Credit - MOTION by Commissioner Seares, seconded by Commissioner Campen passed unanimously that this section be revised as follows:

The Commission shall recognize for credit toward Intermediate and Advanced Certificates only those units awarded in a course acceptable to the Commission from a junior college, college or university accredited as such by:

1. The Department of Education of the state in which the junior college college or university is located, or
2. The recognized national accrediting body, or
3. The state university in the state in which the junior college, college or university is located, or
4. The Commission.

College Equivalency (Police Training in lieu of College Credit) - Commissioner Campen questioned the necessity of this section and asked who was to determine "police training". He felt it would be much too time consuming for the staff.

Dr. Kenney suggested each individual submit his training to a junior college and let them evaluate it for credit. The Executive Officer stated that an Advisory Committee to evaluate training courses and offer a guide to the colleges regarding college units would be very helpful, but such a committee was not now in existence. It was further reported that Dr. Robert Guthrie of Long Beach State College had been requested by the Peace Officers' Training and Education sub-committee on December 2, 1964 to form such a Committee.

The Executive Officer stated a great amount of valuable police training had been acquired by California peace officers and he felt the Commission was capable of determining what should be included and what should not be included in granting credit in lieu of college units.

Commissioner Ficklin suggested converting the system into a point system; college credit being worth so many points and police training worth so many points.

The Executive Officer stated it would be an error not to give credit for courses such as the FBI National Academy; Northwestern University Traffic Institute; recognized police in-service courses; institutes on race relations and other courses which increase police efficiency.

Commissioner Andersen asked if the concept of an examination such as the GED Test for high school equivalency could be used. He also suggested a time limit of a year on the section as re-written by the sub-committee.

Commissioner Ficklin stated we would be taking a step backward if we issue a certificate to an individual with no college training whatsoever.

Dr. Kenney suggested that certain courses such as Northwestern University Traffic Institute and the FBI National Academy be specifically mentioned or identified in writing.

Commissioner Ficklin suggested that if in lieu college credit were accepted, it should be limited to a particular number of units and the remaining units must be actual college credit.

MOTION by Commissioner Andersen, seconded by Commissioner Campen and passed unanimously that Section V, COLLEGE EQUIVALENCY be reworded as follows:

For the purpose of this section, police training approved by the Commission may be accepted in lieu of college semester units at a ratio of no less than twenty hours of training for each college unit. Police training accepted in lieu of college semester units is limited to the police science area of the college credit requirement and shall not exceed a total of 15 units.

The Specification as revised and adopted by the Commission is attached as Enclosure A.

STATUS REPORT

The following status report was unanimously accepted upon a motion by Commissioner Ficklin:

STATUS REPORT Month of November 1964

JURISDICTIONS WHICH MEET POST STANDARDS

	<u>1960</u>	<u>Present</u>
<u>TOTAL JURISDICTIONS</u>	72	359
Population	9, 314, 041	17, 600, 730
Percent of Total Population	62%	96%
<u>CITIES</u>	61	316
Population	6, 940, 823	12, 741, 730
Percent of Total Population	66%	98%

<u>COUNTIES</u>	11	43
Population	2,373,218	4,589,000
Percent of Total Population	53%	93%

JURISDICTIONS WHICH DO NOT MEET POST STANDARDS

<u>TOTAL JURISDICTIONS</u>	356	90
Population	5,767,828	633,270
Percent of Total Population	38%	4%

<u>CITIES</u>	309	75
Population	3,632,871	294,400
Percent of Total Population	34%	2%

<u>COUNTIES</u>	47	15
Population	2,134,957	338,870
Percent of Total Population	47%	7%

CITIES WHICH HAVE RAISED STANDARDS

<u>SINCE LAST REPORT</u>	<u>TOTAL NUMBER SINCE PROGRAM BEGAN</u>
Shafter 4,955 1	255

COUNTIES WHICH HAVE RAISED STANDARDS

32

JURISDICTIONS WHICH HAVE RAISED STANDARDS
SINCE BEGINNING OF PROGRAM

287

	<u>1960</u>	<u>Present</u>	<u>No.</u>
TOTAL POPULATION OF CITIES	10,573,694	13,036,130	391
TOTAL POPULATION OF COUNTIES (Unincorporated Areas)	4,508,175	5,197,870	58
TOTAL POPULATION OF CALIFORNIA	15,081,869	18,234,000	449

FIELD INSPECTION REPORT

The following report was presented by the Field Representative:

FIELD REPRESENTATIVE'S REPORT

	<u>PREVIOUSLY REPORTED</u>	<u>CURRENT REPORT: 9-1-64 to 12-1-64</u>	<u>TOTAL</u>
1. Total Jurisdictions in which Recruit Inspections Conducted	129	48	177
2. Liaison calls on Jurisdictions Not in Program	14	12	26
3. Jurisdictions in No. 2 above which have since joined	3	0	3
4. Advisory Calls on Jurisdictions in Program.	17	2	19
5. Total Jurisdictions contacted	160	62	222

1. Jurisdictions which Adhere to All Standards	97	43	142
2. Total Jurisdictions Which do not Adhere and are Scheduled for Reinspection	32	7	37
3. Jurisdictions Reinspected which Now adhere to Standards	0	2	2

Deficiencies in the City of Irwindale were briefly discussed.

The Executive Officer asked the Commissioners if they were interested in receiving Sherrill's reports on each of his trips or whether they were interested in the reports that pertained only to their immediate area. The Commissioners expressed an interest in receiving reports of their own areas only.

MISCELLANEOUS REPORTS

Reader's Digest Article - The plans for an article in the Reader's Digest were discussed. The Executive Officer outlined the tour made by Murray Teigh Bloom, the author of the article. Orientation sessions were held at the Commission office and with Charles Grant of Diablo Valley College, Chief Ron Orin of Concord and Chief Ed Toothman of Oakland. The need for publicity was discussed. The proposed publicity undertaking of the Peace Officers' Association was mentioned. The Executive Officer pointed out that the Training Aids Committee is working on a set of slides which would be made available to local departments for service club talks, schools, colleges and academies.

Governor's Council - The Executive Officer reported on a briefing given at the Governor's Council. He stated approximately 60 people were in attendance and the Commission was the main topic on the agenda. The Governor was in attendance and NBC-TV coverage was given. The Executive Officer displayed the visual aids used in the briefing.

Insurance Rates - The idea of lower insurance rates to cities and counties with a high percentage of certificated officers was discussed. An exchange of correspondence with Mr. Charles Robinson, an insurance consultant, was discussed.

Support of College Programs - The Executive Officer stated that in some areas it was necessary to endorse and assist in the establishment of college programs. He stated that peace officers in the San Diego area want more support to establish a Baccalaureate Program at San Diego State College. He asked if the Commission would like to offer some guidance in this area. The San Jose Masters Degree Program was also mentioned and endorsed. It was generally felt that no formal action by the Commission was necessary and the Executive Office would use whatever methods he deemed appropriate to help promote college programs.

IACP Conference - The IACP Louisville Conference was discussed. As a result of the Executive Officer's presentation at the Conference, two invitations to speak had been received. One to speak to the Minnesota Chiefs of Police and Municipalities at Minneapolis, and one to a Police Management Institute at Kent State University, Ohio. Both trips were authorized by the Chairman and all expenses were paid by the out of state groups. Trips were made on the Executive Officer's own time.

College Fees - The problem of non-resident fees for police officers attending courses in junior colleges was discussed. To meet the legal requirements, Orange Coast College is issuing 6 units of credit rather than 10 units and permitting a student to apply for the extra units when his residency has been completed.

Office Space - The office space situation was discussed and it was stated that in the event the Attorney General's Office was obtained, the cost per square foot would be reduced, but the total cost would be more than presented in the budget. MOTION by Commissioner Campen, seconded by Commissioner Andersen, passed unanimously that the additional amount be approved.

Visit with J. Edgar Hoover - The Executive Officer reported to the Commissioners that during his visit to Washington, D. C., he had spent some time with Director J. Edgar Hoover. During the discussion Mr. Hoover commended the POST Program. The Executive Officer thanked the FBI for their continued valuable assistance in California police training programs.

Personnel Officers Association - Commissioner Andersen commended the Executive Officer on his presentation to the County Personnel Officers Association and stated he had been very well received. Commissioner Kelsay reported the same reaction from the Stanislaus County Personnel Officer.

ELECTION OF OFFICERS

Commissioner Seares was nominated for Chairman by Commissioner Campen. Seares asked to withdraw and his request was honored.

Commissioner Campen was nominated for Chairman by Commissioner Andersen. MOTION by Commissioner Ficklin that the secretary be instructed to cast a unanimous ballot for Howard Campen, seconded by Seares, and passed unanimously.

Commissioner Seares was nominated for Vice-Chairman by Commissioner Hicks. MOTION by Commissioner Ficklin that the secretary be instructed to cast a unanimous ballot for Seares, seconded by Andersen, and passed unanimously.

Chairman Campen accepted the gavel and presided over the remainder of the meeting. Outgoing Chairman Kelsay expressed his thanks to the Commissioners for the opportunity to have served as Chairman and stated that he had thoroughly enjoyed it.

Chairman Campen thanked the Commissioners for his election. He also expressed thanks to the guests from the FBI who had attended the meeting.

DATE AND LOCATION OF NEXT MEETING

Motion by Commissioner Seares, seconded by Commissioner Andersen, passed unanimously that the next meeting be held in Sacramento during the month of March. The exact date is to be determined at a later time by the Chairman.

ADJOURNMENT

The meeting was adjourned by Chairman Campen at 2:15 p. m.

Respectfully submitted:


GENE S. MUEHLEISEN
Executive Officer



COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

ROOM 238 FORUM BUILDING
SACRAMENTO 14, CALIFORNIA

December 3, 1964

SPECIFICATION

Subject: BASIC, INTERMEDIATE AND ADVANCED CERTIFICATES

All applicants for the award of the Basic, Intermediate or Advanced Certificates shall complete the prescribed Commission form, "Application for Award of Certificate".

I. THE BASIC CERTIFICATE

The Commission may award the Basic Certificate to any person who has completed the probationary period prescribed by an employing jurisdiction, but in no case of less than one year of service and who meets the minimum standards for recruitment as set forth in Section 1002 (a)(3), (4) and (6) of the rules and regulations, and has completed the prescribed basic course or a minimum of 200 hours of equivalent law enforcement training.

II. THE INTERMEDIATE CERTIFICATE

The Commission may award the Intermediate Certificate to any person who possesses or is eligible to possess a Basic Certificate, and who has successfully completed the following college semester units combined with the following law enforcement experience:

Education	30 Units	60 Units	90 Units	Baccalaureate
	&	&	&	&
Law Enforcement Experience .	8 Years	6 Years	4 Years	2 Years

No less than 15 college units shall be in police science as defined in the subjects of a major in police science as designated in California junior college, college or university catalogs.

III. THE ADVANCED CERTIFICATE

The Commission may award the Advanced Certificate to any person who possesses or is eligible to possess an Intermediate Certificate

and who has successfully completed the following college semester units combined with the following law enforcement experience:

Education	60 Units	90 Units	Baccalaureate	Masters or Higher
	&	&	&	&
Law Enforcement				
Experience	12 Years	9 Years	6 Years	4 Years

No less than 15 college units shall be in police science as defined in the subjects of a major in police science as designated in California junior college, college or university catalogs.

Until January 1, 1968 the Commission may award the Advanced Certificate to any person who possesses or is eligible to possess an Intermediate Certificate and who has completed 30 college semester units combined with 15 years of law enforcement experience; the last 5 of which shall be at the supervisory level as defined in Section 1001 (1) of the rules and regulations.

IV. COLLEGE CREDIT

The Commission shall recognize for credit toward Intermediate and Advanced Certificates only those units awarded in a course acceptable to the Commission from a junior college, college or university accredited as such by:

- A. The Department of Education of the state in which the junior college, college or university is located, or
- B. The recognized national accrediting body, or
- C. The state university in the state in which the junior college, college or university is located, or
- D. The Commission.

V. COLLEGE EQUIVALENCY

For the purpose of this section, police training approved by the Commission may be accepted in lieu of college semester units at a ratio of no less than twenty hours of training for each college unit. Police training accepted in lieu of college semester units is limited to the police science area of the college credit requirement and shall not exceed a total of 15 units.

- VI. The required law enforcement experience shall have been acquired as a city police officer or a peace officer member of a county sheriff's office, and the validity of said experience shall be determined by the Commission.

MEMORANDUM

Department of Justice

TO: Gene S. Muehleisen AT Sacramento

FROM: Assistant Executive Officer DATE October 27, 1964

SUBJECT: Example of eligibility for Intermediate Certificate while being ineligible for Basic Certificate.

William Joseph Schumacher, d. o. b. April 13, 1937, 610 Higate Drive, Daly City, applied for the Basic Certificate October 10, 1960 and submitted as support for requirements for training a copy of his degree of Associate in Arts conferred by the City College of San Francisco.

The major pursued by Officer Schumacher was pre-law. On March 23, 1959, he was appointed to the Daly City Police Department and now has almost 6 years of experience. His department did not require him to undergo basic training. Chief Petrocchi stated that he is now pursuing an LLB at San Francisco University.

According to the present requirements for the Basic Certificate, he does not qualify. On the basis of the earlier recommendations for the requirements for the Intermediate Certificate, i. e., 6 years and 60 units, Officer Schumacher would qualify on March 1965 for the Intermediate Certificate but would not qualify for the Basic Certificate unless he undertook the basic course.

This example is submitted for consideration of the Commission.

Geo.
GEORGE H. PUDDY

11-3-64

*On 9-3-64 Commission voted to include
--- who possesses a is eligible to possess ---, for
intermediate & advanced.*

*(Save in case they change
their minds)*

Gene